

# L3Harris Foundation

## L3Harris Social Impact Grant Program for COVID -19 relief Request for funding

**Please e-mail proposal and all required attachments to [Erica.Lemp@L3Harris.com](mailto:Erica.Lemp@L3Harris.com) by August 26, 2020. Late proposals or proposals submitted without required attachments will not be considered for funding.**

### Eligibility and criteria

- Organization must be a 501(c)3 not for profit organization offering secular social services
- Organization must serve a population affected by COVID-19
- Organization must have an annual operating budget of under \$750K
- Organization must operate and serve a population located in a U.S. city or region where L3Harris has an employee base
- Preference is given to organizations who predominantly serve (75%) the following populations: African American, Hispanic, LGBTQ, women and/or veterans
- Grants are available to create, continue or enhance programs to assist the affected population recover from the economic, educational or healthcare challenges created by the COVID-19 pandemic
- Operating and overhead costs must be limited to no more than 10% of the grant amount
- Grants will not be considered for: individuals, political or lobbying activities, religious activities or capital expenditures
- All grantees will be expected to attend a 30-minute grantee training on required quarterly accountability reports

### Required Attachments:

- 501(c)3 Status Certification (IRS Determination Letter)
- Organizational Budget
- Major Contributors - For the previous two fiscal years, list major contributors (foundations, businesses, government, individuals) with dollar amounts or in-kind value. Do not include names of individual donors.
- Project Budget (template attached)
- Annual Report (if available)
- List of Current Board Members and Officers

Contact Information	
Name of organization:	
Mailing address:	
Project address (if different than mailing address):	
Contact name/Direct phone number:	
Executive Director name/Direct phone number:	

<b>Organizational Information</b>	
Mission statement:	
Total annual budget:	
Core programs and descriptions (limit 250 words):	
Year founded:	
Geographic area served:	
<b>Demographics</b>	<i>Please indicate what percentage of individuals served fall into the following demographics (categories are not mutually exclusive and do not need to equal 100%):</i>
African American:	
Hispanic:	
LGBTQ:	
Women:	
Veterans:	
Other (please specify):	
<b>Board and Volunteer Information</b>	
Total number of Board Members:	
Percentage of Board Members that financially contribute to your organization:	
Total financial contributions from Board Members:	
<b>Proposal Information</b>	
Project name and description: (Limit: 250 words)	
Amount requested from L3Harris Foundation (grants will be considered up to \$25K):	
Description and brief history of organization: Include funding history from L3Harris. (Limit 500 words)	
Project description: Explain in detail the program this grant would support. (Limit 750 words)	

<p>Project goal statement and measurable objectives: (Limit: 300 Words)</p>	
<p>Project description to achieve goal: Include number served by project, target population, geographic area served, partnerships and collaborations, timeframe of project, etc. (Limit: 300 Words)</p>	
<p>Project effectiveness and evaluation: Include plan/methods for evaluating and reporting the effectiveness of the project in reaching the stated goal and objective. (Limit: One page or logic model)</p>	
<p>Inclusiveness: Describe how the organization strives to be inclusive in its programs, staff, board and volunteers, and describe the progress to date.</p>	
<p>Sustainability: Describe the plans for the project after the conclusion of the possible L3Harris Foundation grant. (Limit: 300 Words)</p>	

<p><b>Collaboration:</b> Describe the organization’s most significant interactions with other organizations and efforts. For program and project requests, address this question with respect to that program or project only.</p>	
<p><b>L3Harris Foundation/Corporation ROI:</b> Describe any plans for L3Harris recognition, if funded. Specify if logo, community ad or any other items will be needed as part of recognition received.</p>	
<p><b>L3Harris employee engagement:</b> Describe what opportunities are present for L3Harris and its employees to engage with this project.</p>	

**Grant reporting periods:**

- **October 1- December 31, 2020 – Report due: January 20, 2021**
- **January 1- March 31, 2021 – Report due: April 20, 2021**
- **April 1- June 30, 2021 – Report due: July 20, 2021**
- **July 1- September 30, 2021 – Final report due: October 20, 2021**

**Grant Budget Worksheet**

1	<b>Total requested (should not exceed \$25K):</b>		
2	<b>Indirect/administrative costs (may not exceed 10% of request):</b>		
3	<b>Program costs</b>	<b>Amount funded by grant</b>	<b>Amount funded from other sources</b>
3a.	<b>Personnel total (only list positions funded in part by this program)</b>	Total	Total
	<i>expense</i>		
	<i>expense</i>		
	<i>expense</i>		
3b.	<b>Program materials (includes materials specific to project activity - may include "other)</b>	Total	Total
	<i>expense</i>		
	<i>expense</i>		
	<i>expense</i>		
	<i>expense</i>		
	<i>expense</i>		
	<i>expense</i>		
	<i>expense</i>		
3c.	<b>Program implementation (includes general supplies, program transportation, and refreshments)</b>	Total	Total
	<i>expense</i>		
	<i>expense</i>		
	<i>expense</i>		
	<i>expense</i>		
	<i>expense</i>		
3d.	<b>Local travel and mileage</b>	Total	Total
3e.	<b>Miscellaneous expenses</b>	Total	Total
	<i>expense</i>		
	<i>expense</i>		
	TOTAL		
	TOTAL program cost		