L3HARRIS TECHNOLOGIES
(PSPC) PUBLIC SAFETY & PROFESSIONAL COMMUNICATIONS DIVISION (ONLY)
SUPPLIER ROUTING INSTRUCTIONS
Dated March 1, 2020

CONSOLIDATE ALL SHIPMENTS TO BE FORWARDED VIA THE SAME TRANSPORTATION MODE ON ANY SINGLE DAY TO ANY SINGLE CONSIGNEE ADDRESS.

ALL FedEx shipments MUST reference a L3Harris Purchase Order Number (FedEx Online, Block #4 Billing Details, in P.O. number field). Call the L3Harris Transportation Office at 585-720-8631 if you have any questions.

A. DOMESTIC ROUTING (do not drop ship from off-shore location):

1) Under 150 pounds (per piece) ship FedEx Ground or FedEx Saver, COLLECT and bill receiver or 3rd party. Bill of Lading must reference a L3Harris Purchase Order Number. **DO NOT INSURE!!**

   NO. 2 BELOW APPLIES WHEN SHIPPING DIRECT TO ONE OF THE FOLLOWING L3HARRIS PSPC LOCATIONS, OTHERWISE SEE TOPIC “C” FOR DROP SHIPMENT INSTRUCTIONS:
   - L3Harris Technologies, 12860 East Lynchburg-Salem Tpke., Forest, VA 24551
   - L3Harris Technologies, 221 Jefferson Ridge Parkway, Lynchburg, VA 24501
   - L3Harris Technologies, 1000 Kreider Drive, Suite 600, Middletown, PA 17057

   2) Over 150 pounds but less than 10,000—ship LTL (less-than-truckload) **FREIGHT COLLECT** via one of the following preferred core carriers. Bill of Lading **must** reference a L3Harris Purchase Order Number:

   - First Option: FedEx Freight –
   - Second Option: ABF/ARCHBEST FREIGHT – Alternate if primary not available

   NOTE: Shipments 10,000# or more or that which requires special handling or specialized equipment (i.e., electronic, air-ride van, flatbed, etc.) Contact the L3Harris Transportation Department 585-720-8631 for specific instructions. Must provide weight, dimensions, description of the articles and date available for shipment.

B. DOMESTIC AIR SHIPMENTS:

Any AIR shipment must be authorized by a L3Harris Buyer. When approved, ship **FedEx Standard Overnight or FedEx 2-Day** to meet delivery date. Bill receiving or 3rd party. Reference a L3Harris Purchase Order Number and **DO NOT INSURE**. Do not ship from off-shore location.

NOTE: First Overnight and Priority Overnight is to be used only in emergency situations requiring **written** approval from L3Harris management prior to shipment. Failure to follow these instructions will result in freight charges being reversed back to Shipper.

C. THIRD PARTY DROP SHIPMENTS:

Purchase order number **MUST** be referenced on the bill of lading. For movement of materials from a Supplier to a non-L3Harris site or facility **other than** one of our L3Harris PSPC receiving locations(Forest VA,
Lynchburg VA, Middletown PA. use Payment Terms of “3rd Party Bill To” L3Harris PSPC, 12860 East Lynchburg-Salem Tpke., Forest, VA 24551. Utilize carriers as listed above.

DO NOT Drop ship from off-shore location (outside continental United States). Any Freight costs from a second source that has not been previously approved WILL NOT BE PAID. This will also include 3rd party shipments that do not include a Purchase Order number on the bill of lading.

D. INSURANCE:

DO NOT INSURE any material purchased FOB Origin. Conus shipments valued at $1 million or more must be reported in advance to the L3Harris Transportation Department (585-720-8631)

E. MARKING:

All packages, shipping documents and bill of lading must have the following:
1) Complete Delivery Address (including contact name and phone number)
2) L3Harris Purchase Order Number (billing reference of bill of lading)

F. SHIPMENT DEVIATION:

Any deviation or exception to these instructions must be cleared through the L3Harris Transportation Department prior to shipment (585-720-8631).

ADDITIONAL INSTRUCTIONS

G. MOTOR CLASSIFICATION:

Correctly describe material on bill of lading or airway bill to obtain the lowest legal rate and in accordance with the National Motor Freight Classification (NMFC) Directory.

H. CLASSIFIED MATERIAL:

Ship in accordance with Department of Defense Industrial Security Manual (DOD 5220.22M) for safeguarding classified material.

I. PRESERVATION PACKAGING AND PACKING:

Unless otherwise specified, items shall be preserved and packed to afford the degree of protection necessary to prevent deterioration/damage during shipment under normal environmental conditions and commercial modes of transportation.

J. INTERNATIONAL SHIPMENTS:

DO NOT ship from offshore location. If import is authorized by L3Harris Buyer, see the L3Harris purchase order – Supplier Shipping Instructions for further direction.

L3Harris Preferred Broker for Imports from Canada: FedEx Trade Networks
L3Harris Preferred Forwarder/Broker for Imports from other parts of the world; except Canada:
• DB Schenker
• SEKO
• FEDEX Trade Networks

Continued:
Imports must be clearly marked for customs clearance by L3Harris’ broker. Shipper shall contact the L3Harris Buyer prior to shipment for the correct carrier and customs broker to be utilized. Shipper to provide invoice and packing slip with detailed description of material and harmonized tariff code. Purchase order number and L3Harris PSPC’s point of contact must be referenced on all documents.

K. HAZARDOUS MATERIAL SHIPMENTS:

FedEx is the preferred carrier for L3Harris. Supplier must include a copy of MSDS with the shipping documents for each shipment of hazardous materials.

1. UNAUTHORIZED METHOD OF SHIPMENT:

IF THE SHIPPER DISREGARDS THESE ROUTING INSTRUCTIONS, THE SHIPPER WILL BE SUBJECT TO THE REVERSAL OF ALL FREIGHT CHARGES PERTAINING TO THE UNAUTHORIZED METHOD OF SHIPMENT.